

# In the United States Court of Federal Claims

## ADMISSION INSTRUCTIONS

### RCFC 83.1

Enclosed herewith is the form required for use in applying to the bar of this court.

This form should be duly executed and returned to the Clerk of the Court accompanied by the following items:

(1) a current (**not more than three months old**), original certificate from the Clerk of the Supreme Court of the United States, or, the Clerk of the highest court of your state, territory, possession or the District of Columbia, or the U.S. Court of Appeals for the Federal Circuit attesting to your admission to the bar of that court and your good standing therein (**Note: a letter from the bar of your state is NOT acceptable**);

(2) two letters or signed statements from attorneys stating the following:

- a. they are members of the bar of this court, or the bar of the Supreme Court of the United States;
- b. they are not related to you;
- c. you are personally known to them;
- d. you possess all the qualifications required for admission here;
- e. they have examined your application; and
- f. they affirm that your personal and professional character and standing are good;

(3) a check, made payable to "Clerk, U.S. Court of Federal Claims," in the amount of **\$50.00** to cover the required fee.

Applications (including letters and fee) are to be complete when submitted; **incomplete applications will be returned.**

Admission under this procedure does not require your appearance in person. A certificate will be forwarded to you upon approval of your application.

---

Margaret M. Earnest, Clerk  
U.S. Court of Federal Claims  
717 Madison Place, NW  
Washington, DC 20005-1011  
202-219-9561

May 1, 2002

***IN THE MATTER OF THE PETITION OF***

---

*(Please print/type your **full name** on the above line)*

***FOR ADMISSION TO PRACTICE IN  
THE UNITED STATES COURT OF FEDERAL CLAIMS***

*TO THE CHIEF JUDGE AND JUDGES OF THE UNITED STATES COURT OF FEDERAL CLAIMS:*

The petitioner, \_\_\_\_\_,  
respectfully shows to this court:

That he/she is a resident of the city of \_\_\_\_\_,  
the state of \_\_\_\_\_, and that the petitioner on the date of  
\_\_\_\_\_ was duly licensed and admitted to practice as an attorney at law  
in the \_\_\_\_\_ (highest  
state court), and is now a member of the bar thereof and in good standing.

*WHEREFORE, said petitioner herein prays that he/she may be admitted to practice in the  
United States Court of Federal Claims in accordance with the laws and rules applicable thereto.*

*I, \_\_\_\_\_ DO  
SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE  
UNITED STATES AND THAT I WILL DEMEAN MYSELF IN AN UPRIGHT MANNER AS AN  
ATTORNEY OF THE UNITED STATES COURT OF FEDERAL CLAIMS. SO HELP ME GOD.*

*I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and  
correct. Executed on (date) \_\_\_\_\_. (28 U.S.C. § 1746)*

---

Signature

Address (including firm if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_